

# Process for a New Club Application



## Introduction

The purpose of this process is to provide clarity with regard to the expectations and requirements to play cricket in competitions in Leinster.

<b>Proposed Name of Club:</b>	
<b>Address of Club:</b>	
<b>Authorised liaison person nominated by the Club:</b>	
<b>Email:</b>	
<b>Mobile No.:</b>	

## Checklist for Potential New Clubs

All potential new clubs are obliged to fill out the following table and submit all relevant documents when applying for affiliation.

<b>1. General Club Information</b>	<b>Submit a copy of relevant documents</b>	<b>Tick all that apply under each heading</b>
1a. The club is governed by:	Memorandum of Association	
	Deed of Trust	
	Constitution and Rules	
1b. The club's interest in their ground	Freehold	
	Long Lease more than 20 years	
	Contractual licence from local authority	
1c. Current numbers	Other	
	Male	
	Female	
	Under 18's	
	Pavilion (Non playing)	

<b>2. Child Protection</b>	Confirmation that you are familiar with and support the Code of Ethics as published by Cricket Ireland	
	The name of your children's officer*	
	The name of your designated person*	
	All those involved with under 18's have been Garda vetted.	

<b>3. Cricket</b>	Youth cricket, if any, is supervised by a qualified cricket coach	
	The club has qualified or competent umpires	
	The club has qualified or competent scorers	

<b>4. Club Management</b>	The club has a development plan a copy of which should be submitted	
	The club has a membership fee set to a level to allow them discharge all dues to the Union	
	The fees to the Union shall be comprised of an affiliation fee, a competition entry fee and umpires' fees where relevant	
	All players must register through the CL on-line system	
	The club has adequate insurance cover in place, more details below*	
	Submit a copy of the insurances in place	

<b>5. Facilities</b>	The club has passed a satisfactory inspection by the grounds committee to play at a certain level*	
	The club have a grounds committee to upkeep the grounds	
	The club has the relevant playing equipment stumps, sight screens, score boards etc.	
	The club has or at least access to the relevant machinery	
	The club has practice facilities	
	The club has running water	
	The club has changing facilities for matches	
	The club has toilet facilities for men and women, members and visitors	
	The club has a room for serving tea for matches	
	Access for an Ambulance in an emergency	

Items marked with an \* above are expanded below. Also please note there are affiliation fees required from ALL clubs.

### Insurance

1. All Clubs must hold annual Public Liability Insurance with a minimum Limit of Indemnity of €2,600,000 for any one event. Many Clubs will want to hold a higher cover of €6.5 million and this level may be insisted upon by schools and local authorities if they provide the clubs playing facilities. The policy cover must include:
  - a. 'Member to Member' cover
  - b. Indemnity for any Member and any non-member of the club working voluntarily on behalf of the club, unless separate Employers Liability Insurance has been arranged.
2. Personal accident cover is provided by CL for all registered players of Leinster clubs. Details of this cover is available from the Cricket Leinster Website. The cost of cover is paid for from the competition subscriptions/fees.
3. If clubs have any paid employees (coaches, players, grounds staff, bar staff, etc.) or where volunteers working on behalf of the club are not indemnified under the Public Liability Policy then the club must hold Employers Liability Insurance to a minimum Limit of Indemnity of €13,000,000.

### Child Protection

1. If the Club has Youth Members, Child Protection Regulations, require the appointment of a Children's Officer and a "Designated Person" (Club Officer or member of the Club Executive).

## Facilities Grounds

Umpires ground grading and comments, where available Ground committee assessor's reports which will consider:

- Suitability for length of matches proposed Repair policy
- General upkeep plan
- Playing wicket easily identified from the rest of the square Rolled and marked before play
- Pitch must not be artificially watered within 48 hours of the match.
- Fielding circles to be indicated where relevant
- Boundary clearly marked with a rope or continuous white line.

Clubs who are affiliated to the Union shall be eligible to bring to the CL Finance Committee for consideration an application under the Unions Capital Loan Scheme.

**All clubs affiliating to CL will be required, within three years of their first affiliation, to complete to achieve a CL ClubGrade Mark. Nominated CL ClubGrade Officers will provide assistance where required. Clubs will be requested to nominate a person who is authorised to liaise on the Club's behalf with the CL ClubGrade Officer in the carrying out of this process. A separate document on the ClubGrade process is available.**