



Garda Vetting Guide

IMPORTANT: Garda vetting applications cannot be processed if information provided is incomplete on the forms or documentation is missing. Please ensure the forms are completed in full, signed and dated.

If a Garda vetting applicant is aged 16 – 18 the above documentation must be accompanied by a Parental/Guardian Consent form (here). Failure to do so will deem the application invalid and it will not be processed. The Garda Vetting process is not required for children under the age of 16. The Garda e -Vetting is quick and easy, to utilise the e-Vetting service you must:

- be over 16 years old (if aged 16-18 years, have submitted a “Parent / Guardian” consent form)
- have or have access to a valid email address
- have access to the Internet
- have completed the “Proof of Identity” process

e-Vetting Process

Step 1:

Complete in full the [Invitation to Garda Vetting](#) (E-Vetting Procedure). THIS MUST BE SIGNED AND DATED (without which we cannot proceed)

Step 2:

Complete the [Garda Vetting ID Validation Form](#). Section 2 of this form needs to be completed and signed by an Authorised Person.

The following Authorised Persons may verify applicant’s identification and sign this form:

- Chairperson of your Cricket Club / Designated Child Welfare Officer of your Cricket Club
- Children’s Officer of your Cricket Club (Designated Liaison Officer)
- Secretary of your Cricket Club
- A Provincial Union Board Member
- Provincial Union Staff Member
- Cricket Ireland Staff Member
- OR Garda / School Principal / Doctor / Solicitor / Barrister / Commissioner for Oaths

Step 3:

Send your completed Garda vetting form and Garda vetting ID validation form, plus scanned copy of ID and proof of address to gardavetting@cricketireland.ie

Or by post to:

Joy O’Neill - Safeguarding Officer
Garda Vetting Department
Cricket Ireland
Unit 22 Grattan Business Park
Clonshaugh Industrial Estate
D17 X244

Step 4:

You will receive an email from An Garda with a link inviting you to complete a vetting application form.

Step 5:

The vetting subject completes a Vetting Application Form online and submits it to the Relevant Organisation



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Step 6:

Cricket Ireland reviews the Vetting Application Form and submits it to the National Vetting Bureau.

Step 7:

The National Vetting Bureau processes the application and forwards a vetting disclosure to Cricket Ireland.

Step 8:

Cricket Ireland reviews the vetting disclosure and as soon as is practicable provides a copy of the disclosure to the vetting subject and if applicable a letter confirming clearance.

For information on paper applications please contact gardavetting@cricketireland.ie or phone Joy O'Neill, Safeguarding Officer, Cricket Ireland on: (+353 1) 803 3337