Fingal County Council Cricket In The Community Development Officer

Job Description

Cricket Leinster's role is to promote, foster and organise the playing of cricket in the province of Leinster. Its Strategic Plan is based around four key pillars with the Clubs being absolutely placed at the centre of everything they do, those communities that are our Cricket Clubs are the first pillar.

Part of Cricket Leinster's main objectives is to make cricket available as a sport for people of all abilities, backgrounds, genders, race or orientation across the 12 counties of Leinster.

The Fingal County Council Cricket Development Officer role will be responsible for the sustainable development of cricket programmes across the Fingal County Council area. The successful candidate will work closely with our funding partners, Fingal County Council.

'Fingal County Council' reflects the ambition to significantly increase the number of people in Fingal County Council area that lead active, healthy lifestyles throughout their life course.

Their Purpose: Inspiring active lifestyles for all in Fingal, is guided by their framework which focuses on six key commitments.

- Make Sport and Physical Activity a Priority.
- Improve opportunities and choices for everyone to be active.
- Raise the profile & visibility of Sport and Physical Activity.
- Focus on participation in the Outdoors.
- Enhance our access to quality Sport and Physical Activity facilities.
- Collaborate with local, regional and national stakeholders.

Key responsibilities of the Fingal County Council Cricket In The Community Development Officer:

- Guiding clubs with regards to their development plans and informing them of funding opportunities as well as national and local programmes the clubs can participate in to develop their grounds, facilities, coaches and players.
- Liaise with our funding partners Fingal County Council in order to agree and deliver on their objectives.
- Work with Fingal County Council employees to deliver at community events.
- Sustainable development of primary and secondary school cricket

- Running Cricket4All programmes such as the Primary School Table Cricket Programmes for kids with disabilities and Walking Cricket for older adults.
- Coordinating auxiliary coach(es) to deliver with you as part of your team gaining assistance here from allocated Programme funding.
- Engaging with the cricket clubs across the Fingal County Council area to assist them to develop strategies to become more inclusive and diverse. Including assisting the development of potential new clubs.
- Supporting with regular communication to all supporters and partners, including website articles, emails and social media as required.
- Motivating and facilitating people within the community to develop their coaching, umpiring and scoring skills through education pathways.
- Supporting the development, promotion, and supporter engagement of all new programme initiatives.
- Developing relationships with community groups, clubs, schools and stakeholders within Fingal County Council to foster the sustainable development of cricket in the community.
- Coordinating the Cricket4All programme in community groups, schools and clubs including organising competitions.
- Submitting monthly, quarterly and annual reports on participation numbers on programmes to stakeholders as required - Operation Plans Q1, Q2, Q3 & Q4.

Experience/Skills:

- 'Coaching Cricket' Course or equivalent coaching qualification e.g. ECB Level 1 or above.
- Strong interpersonal skills.
- Relevant experience in events organisation & management.
- Good IT skills. Proficient in Microsoft Word, Excel, and PowerPoint, with the ability to learn new programmes quickly. Proficient at using Google Drive preferred.
- Ability to create and manage a budget.
- Ability to communicate clearly and effectively, both verbally and in writing.
- Knowledge & Experience of training, and supporting volunteers.
- Experience with coach education e.g. teacher training, mentoring, tutoring
- Well-developed customer service skills and the ability to build good working relationships within Fingal County Council and Cricket Leinster - with clubs, supporters and funders.
- Ability to work with minimum supervision and show good judgement and initiative.
- Organisation and administrative skills, with ability to develop effective processes to meet organisational goals, prioritise tasks and manage multiple deadlines.
- A high level of discretion in dealing with personal contacts and information.
- An understanding of Cricket Leinster's Strategic Plan.
- An understanding of Fingal County Council's Strategic Plan and their demographics and a knowledge of the eleven established cricket clubs in the area.
- Full, current, clean driving licence and daily access to a car.

Comhairle Contae Fhine Gall
Fingal County Council
ACTIVE TRAVEL AND SPORT

CRICKET LEINSTER

What is in it for you?

- Salary: Competitive, commensurate with experience and qualifications
- Work hours: 5-days per week with a flexible working environment, mainly working school days during the academic year, with some evening and weekend work required for community events
- Pension scheme: Up to 5% employer matched contributions after probationary period (statutory auto-enrollment applies during probation)
- 25 days of Annual Leave entitlement plus bank holidays
- Chance to join a community driven organisation and work alongside a high-quality delivery team, determined to use the positive power of sport, physical activity and learning for social good
- Opportunity to benefit from a range of training and development opportunities

Equal Opportunities:

We are dedicated to fostering a diverse and dynamic working environment by building a team that represents a variety of backgrounds, perspectives, and skills. The more wide-ranging we are, the better our work will be.

We are committed to Safeguarding children and adults at risk. The necessary Garda Vetting check and Safeguarding 1 course completion will apply to this post.

How to apply:
Email your CV and cover letter to Cricket Leinster General Manager, Philip Smith, at philip.smith@cricketleinster.ie

Timeline:
Application deadline is Wednesday 9th December, 5pm. With interview invitations sent to shortlisted applicants by Wednesday 16th December and interviews taking place 6th – 8th January.